



**2561 Mercantile Drive; Rancho Cordova, CA 95742; (916) 635-9854**

## APPLICATION FOR EMPLOYMENT

AN EQUAL OPPORTUNITY EMPLOYER

DATE: \_\_\_\_\_

### PERSONAL INFORMATION

First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_

Current Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cellular/Other Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Are you at least 18 years of age or older? (please check) Y  N

Are you a U.S. citizen or alien authorized to work in the U.S.? Y  N

Do you speak any foreign languages? Y  N

What languages? \_\_\_\_\_

### CAREER OPPORTUNITIES

(Please check)

Sales Consultant  Interior Designer  Office Support

Management  Warehouse  Delivery Driver

Other: \_\_\_\_\_

Schedule Preference:  Full Time  Part Time

Are you able to work every weekend, Saturday and Sunday? (please check) Y  N

What are your income requirements? \_\_\_\_\_

If hired, when would you be available to start working? \_\_\_\_\_

### HOW DID YOU HEAR ABOUT US?

(please check)

Company Website  Radio Ad  Walk-In

Employee Referral Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Internet, What Site?: \_\_\_\_\_  Advertisement: \_\_\_\_\_

Other: \_\_\_\_\_ (please check) Y  N

Have you ever worked for Comfort Carpet Cleaning before? Y  N

If yes, when and in what position? \_\_\_\_\_

### EDUCATION

(please check)

High School Diploma  GED

College Degree

How many years completed? \_\_\_\_\_

Degree (if any): \_\_\_\_\_ Major: \_\_\_\_\_

School Name and location: \_\_\_\_\_

Do you have any additional special training or certifications?

Please list: \_\_\_\_\_

**WORK EXPERIENCE** (Please start with the most recent employer and work backwards)

Company: \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Job title: \_\_\_\_\_ Compensation: \_\_\_\_\_

Supervisor name: \_\_\_\_\_ Phone number: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_ Hours worked: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

May we contact this employer? Yes  No  Initial for approval: \_\_\_\_\_

Company: \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Job title: \_\_\_\_\_ Compensation: \_\_\_\_\_

Supervisor name: \_\_\_\_\_ Phone number: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_ Hours worked: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

May we contact this employer? Yes  No  Initial for approval: \_\_\_\_\_

Company: \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Job title: \_\_\_\_\_ Compensation: \_\_\_\_\_

Supervisor name: \_\_\_\_\_ Phone number: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_ Hours worked: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

May we contact this employer? Yes  No  Initial for approval: \_\_\_\_\_

## PERSONAL REFERENCES

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Relationship: \_\_\_\_\_

Relationship: \_\_\_\_\_

Number of years acquainted: \_\_\_\_\_

Number of years acquainted: \_\_\_\_\_

## DRIVER'S LICENSE

State: \_\_\_\_\_

License Number: \_\_\_\_\_

Type: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Have you ever been denied a license or permit to operate a motor vehicle?

(please check)  
Y  N

Has your license or permit ever been suspended or revoked?

Y  N

Can you provide your DMV Driving Record if needed?

Y  N

Can you provide proof of car insurance?

Y  N

## SCREENING QUESTIONNAIRE

Have you ever been charged with a crime (including misdemeanors but not minor traffic violations), which resulted in a conviction, probation, suspended imposition of sentencing, or a guilty plea?

(please check)  
Y  N

Criminal conduct includes misdemeanor or felony.

If yes, please state the date, place, crime and circumstances for each case:

\_\_\_\_\_  
\_\_\_\_\_

Have you ever been terminated from a job?

Y  N

Please explain: \_\_\_\_\_

What skills or experience do you have that you feel would help you in this position?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What are your long-range goals and career objectives?

\_\_\_\_\_  
\_\_\_\_\_

What are your expectations from your employer?

\_\_\_\_\_  
\_\_\_\_\_

Do you have any special scheduling requirements? (School schedule or other expectations)

\_\_\_\_\_

## APPLICANT'S AGREEMENT

**MISREPRESENTATION:** If I misrepresent or deliberately leave out a fact in this application, I may be disqualified from employment or terminated if hired.

I agree that the company has the right to verify all the information provided by me using all reasonable means.

**TERMINATION:** We are an "at will" employer. Either party may terminate employment at any time. The employer is only liable for wages or salary earned as of the date of termination.

**RULES:** I agree to conform to the policies of the corporation. I understand that willing violation of these policies may lead to my termination.

**DRUG SCREEN TESTS:** I agree, as a condition of my employment or continued employment that I may be required to submit to a drug screen test. I agree that my failure to take such test when requested, or that unsatisfactory result of such test, may disqualify me from employment, or result in my dismissal if I am employed.

**BACKGROUND INFORMATION:** I authorize Comfort Carpet Cleaning and Eugene N. Gordon DBA La-Z-Boy Furniture Galleries, as a potential employer, to perform my Background Investigation as a qualifying step in the hiring process.

I have read and I agree to the above. I hereby certify that the facts I have provided in the employment application are true and complete.

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Middle Name

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## STORE LOCATIONS

2248 Watt Avenue Sacramento, CA 95825	8265 Laguna Boulevard Elk Grove, CA 95758
12190 Tributary Lane Rancho Cordova, CA 95670	396 North Sunrise Avenue Roseville, CA 95661

You may submit your application at any of our Sacramento area stores. If you choose to mail, fax or e-mail the completed application, you may send to our Recruiting Department located at our Corporate Offices. Please also include a copy of your resume and a cover letter:

By mail: 2561 Mercantile Drive, Suite A; Rancho Cordova, CA 95742

By fax: (916) 635-9861

By e-mail: [recruiter@lazboyhome.com](mailto:recruiter@lazboyhome.com)

For other questions, please contact the Recruiting Department at (916) 635-9854.

For additional information about our company, please visit our website at [www.comfortcarpetcleaning.com](http://www.comfortcarpetcleaning.com).

